



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SETH PHOOLCHAND AGRAWAL SMRITI
MAHAVIDYALAYA**

**NAWAPRA - RAJIM , DIST.RAIPUR
493881**

www.spcacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Seth Phoolchand Agrawal Smriti Mahavidhyalaya was established in 1994; it is affiliated to Pt. Ravishankar Shukla University, Raipur and is included under section 2(f) and 12(b) of UGC. The vision and mission of college provide quality education, enhance human values, professionalism and scientific loom to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female and underprivileged students and develop their personality to become a responsible citizen of the country. Accordingly, the mission of the college is to mould students to be morally upright, socially committed and spiritually inspired. The college also focuses on empowering students to be good leaders who will spread the light of knowledge, harmony and equality in all spheres of life. The activities of the college cater to these goals so that our students imbibe these value systems. A summary of the

Vision

To provide quality education, enhance human values, professionalism and scientific loom to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female and underprivileged students and develop their personality to become a responsible citizen

Mission

To translate the vision into reality, the institution is committed to:

- Embrace in its fold students from all sections and categories especially addressing to the needs of the students and provide quality higher education.
- To provide ample scope for multifaceted development of local youths
- Expose the students especially the under-privileged ones to variety of activities, academic and extra-academic, aiming at their overall development.
- Inculcate humanistic and social values in the students to motivate them towards community services.
- Inspire the young minds to develop the habits of critical thinking to achieve creative excellence,
- Promote quality research among the teachers and students, sensitize the students on issues relating to ecology, environment, human rights and gender equality.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A premium higher education institution in the region that has acquired high academic Standards
- which are as follows:
- Prime Location i.e. located on the state highway makes it approachable and convenient for
- students and staff.

- Besides regular B.A. and B.Com. B.Sc. Courses we offer a variety of other PG and UG
- courses. The college offers UG and PG courses in Science Arts commerce computer
- streams, B.Sc. Biotechnology, B.Sc. Computer Science, and B.Sc. IT.
- Only college offering P.G. in nine subjects around the periphery of 10 kms. with affordable fee
- structure.
- Every year students make their position in university list itself proves our high academic standards
- Only college having girls hostel in the nearby area with makes it safe for women education.
- Social justice and gender parity institutionalized among the faculty and students leading to
- Peace and harmony in the campus.
- Adequate infrastructure with qualified and experienced faculty.
- Extensive community outreach in neighboring rural areas.
- Well connected by bus.
- Our cooperative students and dedicated staff with a feeling of belongingness.
- Proactive management.
- Wi-Fi facility provided to staff and students
- CCTV cameras installed at different areas of the campus.

Institutional Weakness

- Disproportionate teacher-students ratio, in some UG classes.
- Lack of consultancy services.
- Shortage of classroom at peak hours.
- Inadequate number of Smart class rooms.
- Insufficient Alumni network and support.
- Lack of funds.
- Placement cell to be improved

Institutional Opportunity

- Abundant student intake to be groomed into skilled human resource.
- Vast surrounding rural populations to be addressed and catered through Extension/consultancy services/Outreach activities for qualitative Transformation.
- Demand for skilled human resource in the region to be fulfilled through initiation of recent skill based courses/short term programmes.

Institutional Challenge

- Competition with newly formed Govt. Colleges due to low fee structure.
- Weak socio-economic background and poor language proficiency of students.
- Availability of substandard study material in the market.
- Introducing new academic programmes with inter-disciplinary and skill oriented approach.
- Keeping pace with rapid socio-economic-political-technological and environmental changes.
- No financial support from state as well as central govt.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspects:

- Balance mix of courses in all three streams arts, science, and commerce and IT
- Besides regular B.A. and B.Com. B.Sc. Courses we offer a variety of other PG and UG

courses. The college offers UG and PG courses in Science Arts commerce computer

streams, B.Sc. Biotechnology, B.Sc. Computer Science, and B.Sc. IT.

- We offer PG programmes in subjects namely M.Sc. Biotechnology, Computer Science, M.Sc.

Chemistry, M.Com. M.A./ M.Sc. Geography, M.A. Hindi, M.A. Sociology and Political Science.

- The college runs a separate department of education offering B.Ed. program
- The college also houses study centre of Pt. Sunder Lal Sharma (open) University which offers several PG, UG, and diploma courses in distance mode.
- To ensure both knowledge and skill development regarding global Trends/competencies

among students the College offers the courses:

Diploma in Computer Application,

PG diploma in computer applications.

- Self designed skill development courses on computer literacy and financial literacy are run by college itself.
- Students involvement in extra- curricular activities is ensured through NCC, NSS, Youth Red

Cross Society and other extension activities. Industrial visits, dissertation projects, excursions and study tours are regularly carried out in various departments as an essential part of curriculum. The faculty members participate in workshops, seminars and conferences at various levels so that they may get well acquainted with contemporary developments to acquire latest information concerned with respective domains which could be deployed in updating the curricula in such a way that it could be compatible enough to meet the societal challenges. Feedback received from students, examiners and suggestions given by the subject experts play major role in curriculum development procedure. Value added and skill development activities are regularly practiced in the college. Departments and various committees equally monitor such activities throughout the year. The college is affiliated to Pt. Ravi Shankar Shukla University and follows the syllabus designed by it. A large number of our teachers assist in the University examinations as paper setters, and evaluators. Some senior professors are also members of board of studies and some are also recognized by university as PhD Guides.

Teaching-learning and Evaluation

We try to provide student –centric learning. For effective implementation of the curriculum, the

college deploys the following action plans:

- Transparency is maintained in admission process as it is done by university on online mode.
- Reservations for various categories are done as per government rules.
- An academic calendar is prepared in advance and published in the college prospectus and website.
- Every department submits an activity calendar for the month. The activities enhance and supplement the syllabus plan.
- The progress of the department is maintained through regular tests, presentations and semester end exams
- The Principal conducts a meeting with all faculty members at the beginning and end of every academic year to assess the progress made by the institution.
- Time tables are prepared in advance and made available before the commencement of classes.
- Remedial classes and tutorials are conducted for slow learners and supplementary students.
- Course completion is verified from students.
- Outstanding achievers in sports and extracurricular activities are given weight age in admission.
- At present college has 104 teaching, non teaching staff. We have well qualified staff for all the subjects. Out of 65 teaching staff 36 are PhD/Net/SET qualified. Nine are perusing for PhD and will be awarded by end of 2023.
- To make the learning process more ICT oriented the college provides LCD projectors to every departments as and when needed where subject related topics are presented and discussed. Students are urged to make use of this technology to enhance their class presentations. Free internet browsing is provided in the library for the students. There is also a growing trend to foster a sense of social responsibility among the student community through seminars and field work which are focused on burning issues of the day. Staff Advancement programmes are conducted every year for Staff members. Teachers are encouraged to attend workshops and seminars to upgrade their knowledge and skills. The management provides aid for attending seminars Staff members organize and present papers at the local, national and international seminars. Different student support systems are available in the college like well stacked library with e-library facility and large reading room, well equipped labs with lab technician and lab assistants.

Research, Innovations and Extension

- As a part of fostering research tradition our staff members are trying to keep pace with research and development activities. Management supports these activities by providing lab facilities, computer Net facility chemical and equipments. Specific budget is allocated in the annual budget to promote research activities. For overall development of students college runs two units of NCC (Naval and Army) in self financing mode. Naval exclusively for girls is the only unit in whole Chhattisgarh run by our college. A unit of NSS and RCS is also run by the college.
- Sixty three research papers in national and ten in international conferences/seminars have been presented in last five years.
- Forty-three research papers published in national and international journals out of which 10 are in journals notified on UGC care list.
- Four text books and nineteen book chapters have been published by faculty members

Eighty nine FDPs and training programs were attended by them

- 11 workshops / symposium/webinars were arranged by the college
- The extension activities that took place in last five years were mentoring of schools in the city, environmental awareness, save girl child, career counseling in schools, generating awareness to alcohol and tobacco abuse in villages.
- NCC, NSS and Youth Red Cross have organized awareness camps on a wide variety of subjects like voter awareness, anti tobacco, and alcohol abuse, covid awareness and protection camps, basic cleanliness and hygiene Health camps are arranged regularly in our college
- Six MOUs have been signed by between our college and nearby colleges for mutual benefit of both the institutes

Infrastructure and Learning Resources

- We have twenty two clean well ventilated and spacious classrooms.
- Physics lab with dark room, Chemistry lab with instrumentation and weighing room, botany lab and Zoology lab with required specimen and instruments, Biotechnology with tissue culture lab, are well equipped with instruments, chemicals and glasswares.
- Education department has its own labs namely ICT lab, arts and craft lab, science lab and educational psychology lab.
- There are well equipped two computer labs with 120 computers and five laptops connected by LAN to cater the needs of B.Sc. computer science IT, BCA, PGDCA, DCA ,BSc CS and M.Sc. (CS) students. Five LCD monitors available and provided to departments as per the requirement.
- Internet facility to a bandwidth of 200 Mbps is available in campus. Software apps such as Linux, android apps, CMS and Domain have been purchase and updated timely.
- All departments are provided with computers, printer and internet facility.
- A 100 seated girls hostel is available in the campus
- We have a air-conditioned large auditorium with a capacity of 350 audiences.
- Library is well maintained with 18358 books and 16 journals of different disciplines 15 magazines 14 news papers Employment news papers and E-Resource N-list. Library is partially automated supported by library management system.
- PG departments maintain their own departmental library for the convenience of students.
- We have in house appointed a plumber, a carpenter, a painter and electrician who takes care
- of day to day maintenance of the building and furniture
- A canteen which is run by our alumina is available in the campus
- We also have a guest house for the convenience of examiners and guests.
- Facilities for indoor and outdoor games and Gymnasium are available in the campus itself
- Medicinal plant garden and plants related to ethno botany are maintained in the campus
- Oxyzone with maximum carbon neutraralizing plants are maintained in the building.
- Girls common room provided adjacent to the girls toilet.

Vehicle parking area available within campus.

Student Support and Progression

- The College was set up with a mission of imparting education to all. We try to fulfill our vision and mission goals through the following:

- To help and support students in their pursuit to become responsible citizens, the institution provides welfare schemes /scholarships / free ships for SC /ST / OBC and economically weaker students. Some are purely government based and some are supported by the community or management. About eighty five percent of students are benefitted from these schemes.
- Remedial classes are conducted for slow learners, learning disability and academically weak students. Also special classes are conducted for students who get supplementary in annual exams.
- Various departments conduct educational trips to non-governmental organizations and industrial visits to reputed institutes of learning.
- For capacity building and skill enhancement several initiatives are taken by the institute. Personality development English proficiency, soft skill, language and communication skills, life skills ICT/computer skills/ self defense classes for girls, free yoga classes, computer literacy and financial literacy classes are organized.
- The college plans and organizes extra and co-curricular activities all through the year to realize our vision and mission goals and provide students with a holistic development.
- College follows an open door policy where students are encouraged to approach the class teachers, Heads of Departments, Vice-Principals and Principal to resolve their issues.
- Grievance and Anti-raging cells look after student complaints. Suggestion/complaint boxes are placed in front of principal office and library. Students fearlessly drop their complaints or suggestions which are timely taken care off.
- The college has a registered alumni association. There is a proactive alumni committee which has been working towards building a strong alumni base which contributes significantly to the development of the institution. They help us by providing expertise support, financial aid, and social awareness.

Governance, Leadership and Management

- The college Governing Body is headed by a chairman and a group of eleven members. They have regular working committee meetings with the Principal. She plays a proactive role in the design and Implementation of all academic policies
- Opinions and suggestions of staff and students are sought at meetings with both staff and students. To ensure that our staff remains abreast of latest happenings in their individual specialized fields as well as in teaching techniques they are sent for orientation programmes, refresher courses and short term courses of soft skill development or any UGC sponsored program.
- Through our value education and social outreach programme we foster thinking about and action for the upliftment of the poor and oppressed. The aim of holistic education is to prepare our students to meet the challenges of life besides attaining academic excellence. Together, the Management, Principal and Faculty strive to facilitate the development of each student to become individuals who are conscious of their role at home and in society. The leadership takes initiatives along with the staff to create academic and extracurricular activities that reflect the institution's goals. The teaching learning is strongly supported by the departmental committees, HoD's, Library, ICT department and Student council.
- College ensures the well-being of the teaching and non-teaching staff members who are the foundation of the College. Employs are benefitted by EPF and ESIC schemes.
- Temporary advances are given to teaching /non-teaching staff on request against their salaries
- They are given study leave for higher studies
- Day care center facility provided
- Financial assistance and on duty leave for Refresher courses, workshops, paper presentations, Faculty Development programs etc., as an encouragement for their up gradation.
- During the pandemic, the deceased staff's spouses were provided with employment in the college.

- Seed money is provided to support research projects of the teaching staff.
- A precise system of Performance Appraisal for teaching and nonteaching staff has put in place. Faculties submit their Annual Self Performance Report every year at the time of appraisal which is issued by the designated authority. Points earned in Self appraisal are converted into monetary benefits.

Institutional Values and Best Practices

- Every year gender analysis is done to keep a check on female enrollment.
- Women representation in all the working committees is taken care off.
- Solar panels are installed for alternate source of energy
- Initiatives are taken for Green campus by reducing use of plastics. Planting trees and plants which are carbon neutralizer and air purifiers.
- Organic Waste is used for composting
- Rain water harvesting is done.
- Green audit, energy audit, and environmental audit done.
- Beyond campus environmental protection activities are done like tree plantation cleanliness drive, save water drive etc. are organized
- A wide range of subjects are run by the college so that students can choose the combination of subjects of their choice
- Fee charged is so minimal that economically weaker students can afford.
- Several free ships are available for students
- Formation of SETU SAHAYTA KOSH for students who are not able to receive scholarship from any other sources and NIRDHAN CHHATRA KALYAN YOGNA to help the underprivileged students.
- Scholarship cell have been setup which regularly monitors the available scholarship schemes offered by government and informs the students and further takes care for all other official processes.
- We have adopted a village where our staff members are trying to help underprivileged girls for completing their school education.
- With the help of short drama and dance programs we try to educate villagers for social responsibilities like cleanliness, saving of girl child, women education. Value education, soft skills, personality development and motivational workshops, seminars lectures are conducted for students as well as all faculties to inculcate human values and overall development of students and staff.
- Students are encouraged for skill development and self employment. Several students are doing well in this direction.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SETH PHOOLCHAND AGRAWAL SMRITI MAHAVIDYALAYA
Address	Nawapra - Rajim , Dist.Raipur
City	Nawapara Rajim
State	Chhattisgarh
Pin	493881
Website	www.spcacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Shobha Gawri	07701-233794	9479136402	-	shobhagawri@gmail.com
IQAC / CIQA coordinator	Manoj Mishra	0771-233794	8602671906	-	spcaiqac@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	28-11-2003	View Document
12B of UGC	28-11-2003	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	31-05-2015	12	Its auto updated each year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	Yes
If yes, name of the agency	Pt Ravishankar Shukla Unviersity Raipur Chhattisgarh
Date of recognition	02-02-2017

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nawapra - Rajim , Dist.Raipur	Rural	5.1	6340.862

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BSc,Computer Science	36	Higher Secondary School certificate with Mathematics	English + Hindi	20	8
UG	BSc,Computer Science	36	Higher Secondary School certificate with Mathematics	English + Hindi	50	50
UG	BCA,Computer Science	36	Higher Secondary School certificate	English + Hindi	40	37
UG	BA,Arts	36	Higher Secondary School certificate	English + Hindi	5	0
UG	BA,Arts	36	Higher Secondary School certificate	English + Hindi	200	100
UG	BSc,Science	36	Higher Secondary School certificate with science Biology subject	English + Hindi	25	0
UG	BSc,Science	36	Higher Secondary School certificate with Mathematics	English + Hindi	100	26
UG	BSc,Science	36	Higher	English +	15	8

			Secondary School certificate with science Biology subject	Hindi		
UG	BSc,Science	36	Higher Secondary School certificate with science Biology subject	English + Hindi	200	122
UG	BSc,Science	36	Higher Secondary School certificate with science Biology subject	English + Hindi	10	5
UG	BCom,Commerce	36	Higher Secondary School Certificate	English + Hindi	150	60
UG	BEd,Education	24	Graduation	English + Hindi	100	90
PG	MSc,Computer Science	24	Graduation BCA Bsc. with mathematics	English	20	15
PG	MA,Arts	24	Graduation	English + Hindi	20	0
PG	MCom,Commerce	24	Graduation with commerce	English + Hindi	30	30
PG	MSc,Botany	24	Graduation Science Biology group	English + Hindi	20	20
PG	MSc,Biotechnology	24	Graduation Science Biology	English	10	10

			group			
PG	MSc, Mathematics	24	Graduation with mathematics	English + Hindi	20	20
PG	MSc, Chemistry	24	Graduation with Science	English + Hindi	15	15
PG	MA, Hindi	24	Graduation	Hindi	30	6
PG	MA, Geography	24	Graduation	English + Hindi	20	12
PG	MA, Sociology	24	Graduation	English + Hindi	30	24
PG Diploma recognised by statutory authority including university	PGDCA, Computer Science	12	Graduation	English + Hindi	50	50

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				68			
Recruited	1	0	0	1	0	0	0	0	38	28	0	66
Yet to Recruit	0				0				2			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				32
Recruited	24	8	0	32
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	8	1	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	8	10	0	19
M.Phil.	0	0	0	0	0	0	4	0	0	4
PG	0	0	0	0	0	0	26	14	0	40
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		1		0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	159	0	0	0	159
	Female	161	0	0	0	161
	Others	0	0	0	0	0
PG	Male	44	0	0	0	44
	Female	98	0	0	0	98
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	15	0	0	0	15
	Female	35	0	0	0	35
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	50	50	35	50
	Female	54	55	51	42
	Others	0	0	0	0
ST	Male	36	30	24	22
	Female	36	31	30	27
	Others	0	0	0	0
OBC	Male	676	578	614	607
	Female	755	737	799	720
	Others	0	0	0	0
General	Male	51	44	53	63
	Female	105	102	89	110
	Others	0	0	0	0
Others	Male	2	3	0	1
	Female	6	6	5	1
	Others	0	0	0	0
Total		1771	1636	1700	1643

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Seth Phoolcahnd Agrawal Smriti Mahavidhyalaya is a constituent college of Ravishankar University Raipur Chhattisgarh and follows its norms and guidelines. Multidisciplinary and Interdisciplinary is integral to holistic education. This enhances the students understanding of other disciplines and enriches their learning. In order to give students a wider exposure, college level invited lectures and conferences, seminars, special talks are organized by departments to give students a deeper understanding of other disciplines. In tandem with the NEP, our faculty is engaged with the University in the framing of syllabi of new interdisciplinary courses as approved by the Academic and Executive council for
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	implementation from the academic year 2022-23.
2. Academic bank of credits (ABC):	Under the prescribed curriculum being currently operative, there are credits assigned to papers which are not transferable, but with the upcoming implementation of NEP, probably in the academic year 2023-24 students will create a bank of credit which will be transferable and interdisciplinary and multidisciplinary in nature, Students will also have multiple entry exit options as per their requirements.
3. Skill development:	The college has been continuously offering opportunities students to develop their skills in accordance with changing needs. We have started Add-on courses like computer literacy and financial literacy, tally to align the curriculum to make them job ready by time they graduate. Furthermore, students' skills are further augmented by frequent interactions with alumni and industry experts. This enhances their preparedness for the world outside the college. SPCASM is also one of the college which aims to create an ecosystem and a single point hub for of entrepreneurship by providing appropriate education and training. We encourage our stakeholders for self employment and to some extent we have succeeded. Several students are self employed and doing well.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): The curriculum being taught under foundation course gives students an in-depth understanding of our rich cultural heritage, including its language, culture and knowledge systems.. As per the guidelines of Government of India under the initiative of Ek Bharat Shreshtha Bharat (EBSB), our student Divya was selected for Independence Day camp. Time to time cultural programs are organized to educate students about our culture and heritage.
5. Focus on Outcome based education (OBE):	The Learning Outcome Curriculum Framework Syllabi prescribed by the University is formulated with the final outcome expected of students of a particular course at the end of the programme. They are in sync with expectations of the programme and the desired skills and knowledge to be inculcated in students. The outcomes are delineated clearly, and the teaching plans outlined accordingly. This enhances the quality of education being imparted to

	<p>them and frequent student faculties meetings help align pedagogy to the desired outcomes. Furthermore, with the SPCASM E-learning platform, resources are shared to augment teaching learning in classrooms.</p>
6. Distance education/online education:	<p>SPCASM College offers courses in the regular mode only as sanctioned by UGC and affiliated by Pt. Ravishanker University. Online tools and blending learning are used to augment and enhance pedagogy. Online classes and Open Book Exams were held as per directives of the University only during the lockdown necessitated by the pandemic. The college is the study centre for Post-Graduate and Under-Graduate Courses offered by Pt. Sunderlal Sharma open University. Furthermore, we have also adopted a nearby village named Pateva for encouraging girls for higher studies.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1771	1636	1700	1643	1607

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 65

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
65	62	60	56	53

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
31.92011	28.2321	59.242463	49.51658	72.6321642

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures effective curriculum delivery through a well-planned and documented process

The college is affiliated to Pt. RavishankarShukla University, Raipur, C.G. Being affiliated to the university, the college adopts the academic calendar and implements the curriculum prescribed by the University. However, the college formulates its action plan in terms of (course plan, subject allocation, teaching methodology, faculty diaries, departmental time table, feedback from stake holders, career guidance, syllabus completion monitoring, Training and placement, continuous/internal evaluation records) for the timely and effective implementation of the same. Our principal Dr. Shobha Gawri is a member of College development council of Pt. Ravishankar Shukla university, Raipur (C.G.) to which our college is affiliated. Senior faculties of the college are members of the University's Board of Studies committee; they represent the contribution of the college toward the curriculum development, enrichment and modification on a yearly basis. The syllabus is supported by well-defined course outcomes. The college follows the annual system of grading for the under graduate students and semester system of grading for post graduate students.

Subject allocation is done well in advance, before the commencement of the new session enabling the teacher to meticulously plan their course, which will comprise of the lesson plan, teaching methodologies, practical sessions, assignments, seminars, industrial visits, workshops, projects etc. .Student attendance and course conduction is monitored on a regular basis through the faculty diaries which are updated on a daily basis. Student performance is assessed across departments continuously by assignments, presentations, projects, unit tests, practical demonstrations, discussions etc. A class teacher is appointed for each class, who will guide, counsel and mentor their students. Bridge courses are mandatory in selected departments where it is required to help students transition from one stream to another. Slow learners are provided with remedial class assistance. Students are encouraged to participate in conferences, seminars and hands-on workshops. Career guidance sessions are conducted in various domains for the aspiring students. Value added and skill development activities are regularly practiced in the college. Value education, soft skills, personality development and motivational workshops, seminars lectures, yoga are conducted for students as well as all faculties to inculcate human values and over all development.

Staff Advancement Programs are conducted every year for staff. Teaching staff are encouraged and provided with financial assistance to attend orientation, refresher and Faculty development programs, participate in seminars, workshops etc., and to present scientific papers at local, national and international conferences as an opportunity to enhance their research momentum, theoretical and practical skill sets in order to stay refreshed in their subjective knowledge and with the dynamically developing academic sector.

Feedback is obtained and analyzed from students, faculty members and parents once per academic session. Necessary changes if required are enforced or incorporated based on the feedback analysis in the new

sessions.

To establish quality delivery, the IQAC makes periodic interventions/audits to monitor the execution of the academic calendar, curriculum completion and academic activities through documented records maintained by the departments. Timely feedback is also provided to the various departments as and when required.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 2.18

1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	11	40	58	40

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

Response:

The college is affiliated to PanditRavishankarShukla University and adopts its prescribed curriculum. The syllabus prescribed by the university encompasses sensitivity towards Environment and its sustainability, professional ethics, gender and human values to different streams through various papers.

Environment and sustainability and Human Values:

Awareness to Environment and its sustainability is covered majorly at the undergraduate level. Undergraduate students have to complete a mandatory course on Environment studies and human rights in any of their three graduation years, without which their graduation will not be awarded. This papers aims to sensitize them towards understanding the importance of our renewable and non-renewable resources, biodiversity and its conservation, the irreversible consequences of its damage and exploitation as well as it educates them on environment management methods. Core papers in the Master courses of Botany and Biotechnology also cover aspects of environment sustainability through modern and scientific methods. The college also involves students in activities like Green India, clean India, Tree plantations and Swach Bharat Abhiyan as an effort to instill awareness on the protection of the environment. This paper comprises human values, which covers the rights of every citizen, their constitutional duties and responsibilities as a citizen, with an aim to inculcate a feeling of nationalism and patriotism in every individual of the younger generation.

Gender sensitization:

Gender sensitization is covered as a core course in the B.Ed and sociology syllabus. Besides this, the Education department, NSS, NCC and RCS groups of the college are highly motivated and proactive with regard to the varied sensitive issues of the society. The students of these groups are involved in the initiation and conduction of awareness programs related to various sensitive social issues. In a conscious effort to disseminate awareness on gender related issues the students conducted 'nukkadnatak on good and bad touch', posters competition on issues related to a girl child etc. The college also organized activities related to healthcare like AIDS awareness, hygiene awareness, vaccination of pregnant women, drive to distribute and demonstrate the use and importance of face masks and hand wash during the pandemic. Considering the holistic development of a student the college addresses Gender related issues, its related sensitivity and human values on a timely basis also through seminars and other activities. Further, the college also practices gender equity by representation of women all important committees as per the rules and regulations of the statutory authorities.

Professional ethics:

The college organizes workshops and other activities for teaching, non-teaching staff and students, to meet the demands of the merchandise and the current situations. To adhere with the new normal and ensure quality delivery of the curriculum, the college had switched to the digital mode of teaching. Classrooms were accommodated with required technology to benefit the hybrid mode of teaching and teachers were

trained to conduct online classes using the new ICT tools. Students are mandated to make presentations as part of their courses, using the trending apps/tools to facilitate their overall personality development and make them industry-ready

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 7.23

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 128

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 68.78

2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
663	690	907	888	841

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1180	1180	1160	1160	1120

File Description

Document

Institutional data in the prescribed format

[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

Response: 37.52

2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
200	219	207	222	198

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
560	560	560	567	541

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 27.25

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The pedagogy adopted by the college is interactive and highly student centric. The process involved focuses on student learning as the core, this is further supported by other activities which aid in the holistic development of the student. Teachers, commonly use the chalk & talk black board method and any visual aid be it power point presentations, videos, demonstrations etc.,

The process of teaching is followed by implementation by student learning strategies. These include support processes like periodic conduction of unit tests, quiz, seminars, viva-voce, presentations and so on to ensure and assess the process of learning.

Assignments, Unit tests, brain storming, projects, are included as part of the internal assessment process to encourage independent learning. Remedial classes and extra are provided to the weaker students. Lectures delivered are bilingual to ensure efficient transitioning of students from hindi medium to English medium as majority of students admitted are from hindi medium background.

Participative learning is encouraged by Seminars, presentations, quiz, group discussions, conferences, workshops/ Quiz competition, Cultural, Sports, NCC and NSS activities

Experiential learning is supported by field visits, industrial visits, educational tours, extension activities, student short term projects and extended activities by student clubs including the Cultural Committee, Sports Committee, Canteen Committee, Career counseling cell, the Debate Committee and Red ribbon club.

Different student support systems are available in the college a well-stocked library with reading room, internet connection with e-library facility, Computer Labs with internet access, and Reading Room for independent learning, well-equipped laboratories with lab assistants, well qualified faculty

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 98.67

2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
65	62	62	57	54

File Description	Document
Upload supporting document	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 56.76

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
36	36	36	35	25

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The internal assessment system incorporates the evaluation of a plethora of academic related activities. Students are assessed as a continuous process throughout the session. The evaluation system varies with the department and may be subject specific. The system is independent of any prescribed system by the university. Students are evaluated for various activities that are conducted regularly during the session that may include:

1. Unit tests/class test that are conducted to mark the completion of each unit.
2. Assignments: Students are assigned advanced topics related to the subject as written assignments.
3. Seminars/presentations: Topics for seminars are given for which prepared and deliver power point presentations.
4. Students are also scored for their participation in the class, during the practical sessions, events, conferences, workshops etc.,
5. Attendance
6. Projects

A weightage of the evaluated activities are averaged to an overall internal score that is prescribed by the University. There is no provision in the curriculum of the affiliating University for addition of internal marks in degree courses.

The system is transparent as the notification and evaluation of each of these activities is shared with students and discussed as well. Related notifications are displayed on the notice boards of the departments. The evaluated test papers are made available for student review and discussion. Performance based feedback is also given individually by the teacher. Students concerns raised in regard to evaluation are taken up primarily by the concerned teachers, then by the department head and finally by the grievance committee as per the regulations and statutes, as required.

Students having grievances with the internal evaluation process or internal marks attained can primarily approach the concerned subject teacher, who will discuss the performance of the student

and counsel the student in accordance. However, still unsatisfied the students may then convey their grievances in order of hierarchy to the Head of the department, to the Head of the institution and finally may be addressed by the grievance committee of the Institute as per the regulations and statutes. Transparency is achieved by mandating the presence of the student at every stage. However, till date all student grievances with regard to evaluation have been dealt, sorted and closed at the level of the subject teacher itself, with no necessity for it to be addressed at the Institute level, hence the process has been highly efficient in terms of the time parameter.

File Description	Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

Seth Phoolchand Agrawal Smriti College is affiliated to Pt. Ravishankar Shukla University. The college adopts the syllabus prescribed by the University. Programme and Course outcomes have been prescribed by the university only in 2022-2023. The college till then had determined a framework to ensure that teaching-learning is accomplished. This framework is as follows:

1. Syllabus of the program is made available to the respective Head of departments well before the start of the session.
2. The HOD then distributes the papers among the faculty, makes a hard copy of all the papers along with the determined learning outcomes which is made available to the faculty.
3. The time-table of the session is outlined by the faculty during the departmental meetings which is then approved by the Principal.
4. The syllabus and time-table is communicated and made available to the students at the commencement of every session.
5. The teacher prepares a teachers diary which includes a lecture plan, schedule for assignments, time table and academic calendar.
6. The incoming batches are instructed about the framework of the course, its core papers, exam schedules, marks distribution, practical sessions, projects, activities etc.,.
7. The sessional marks, assignment marks are recorded in the teacher's diary during the session to enable the teacher to assess the student's learning on a regular basis.
8. A hard copy of the syllabus is always handy at the department for reference of faculty and students.
9. Close to the end of the session, academic feedback comprising of teaching and course completion is collected, analyzed and communicated to the Principal.
10. The results obtained by the students along with the academic feedback are considered as proof outcomes attained.
11. The feedback reports and results analyzed are then discussed at the IQAC meetings which are then followed by implementation of necessary action in the upcoming sessions.
12. Meritorious students and felicitated at the end of the sessions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Pass percentage of Students during last five years

Response: 92.97

2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
755	520	432	381	385

2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
755	520	466	476	443

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.45

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.50	0	0	0.95	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Club activities –

The Math and Science Department of Seth Phoolchand College have established their departmental student clubs namely 'Ramanujan Raman VigyanParishad (RRVP) and Science Club of the Math and Science Departments respectively. These clubs encourage students to make presentations, seminar and posters, on relevant topics related to their subjects in terms of research, scientific advancements, social issues etc. The Science club conducts seminars, debates, poster competitions on the burning topics related to science and the society. The club in association with the IIC encourages students towards innovation and research. The students are further encouraged to participate in State and national level seminars, workshops, IIC related activities and competitions. The Ramanujan Raman VigyanParishad (RRVP) publishes a magazine with all the programs and activities conducted by their club during the session. The Param computer Club conducts seminars on subject related to topics such as Data warehouse, Digital Images, Security apps, topology, Micro processors etc., it also organized education trips with the students to chitrakoot, Tiratgarh etc. The college has a sports club that comprises of faculty and students. This club organizes the annual sports day and conducts outdoor and indoor games for students all through the academic year. The club also encourages the students and promotes them to participate in inter college, state and national level games and sports. The club felicitates its outstanding sportsman by providing them with tracksuits from the

college.

Establishing MHRDs Institution Innovation Council (IIC) –

IIC of SPCA was established to systematically foster the culture of Innovation among the students across various departments inside the Institute. Ministry of Human Resource Development (MHRD) has established Institution Council among all Higher Education Institutions. The Focus of IIC is to encourage, Inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes. The 1st quarter 8th IIC was focused on entrepreneurship skill development, start –up and innovation. The IIC had organised related seminar and field visits for the students. The next quarters of the IIC will focus on idea generation, design thinking, , critical thinking and innovations in design followed by design development. This will provide students with a platform to develop research skills and innovation guided by experts and site and field exposure to the problems.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals on UGC care list during the last five years

Response: 0.2**3.3.1.1 Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	3	1	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.26**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	3	9	3	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Several extension activities are organized by the college to promote the institute-neighbourhood community so that students are sensitive to community needs. Students at our college actively participate in community service activities, resulting in their overall development. The college runs effectively National Service Scheme , National Cadet Corps Units and Red ribbon club. They undertake a variety of

extension activities in their neighbourhood communities through these units.

Several activities are carried out by NSS volunteers during a residential seven-day camp in a nearby village to address social issues, like cleanliness, tree planting, water conservation by building Bandharas, road construction, Shramdan, social interaction, group discussion, eradicating superstition, Beti Bacho Beti Padhao, awareness of environmental issues, women's empowerment, national integrity, HIV awareness, blood donation camps, health check up camps, veterinary etc.

The NCC unit of the college comes under unit 27 CG BN NCC RAIPUR and CG Navel Unit NCC. It aims at developing qualities of courage, patriotism, discipline, character building and self service. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, health awareness, Save fuel save country, Swachhta Abhiyan, National equality awareness.

Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, Blood group detection, Health check-up camps, Blood donation camps, Dental checkup camp, etc. we have privilege to hold 1CG NCC NAVAL UNIT exclusively for girls in all over Chhattisgarh. RCS in collaboration with NSS organizes several activities like blood donation camp, competition like poster making, rangoli making, debate etc on topics of social and health issues.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in exposing and enhancing hidden personality of students and creating awareness among students.

Impact & Sensitization: Exposure to extension and outreach activities sensitize the students towards social issues and also to legal and social remedies for matters like domestic violence, dowry, child abuse, beggars, female child, victims of violence, old and infirm, refugees and displaced persons etc.

The activities conducted lead imbibing the values of social responsibility such as:

1. To help people in need and distress
2. To understand and share the need of under privileged children
3. To promote cleanliness in all span of life and common places, Juggi areas.
4. To acquire social values and a deep interest in environmental related issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Seth Phool Chand Agrawal College is serving in the field of education for more than 25 years. . Aside education our organisation works closely for the development of better a society. We have NCC, NSS and red ribbon club where excellent facilities are provided to students for overall development. The National Cadet Corps is a tripartite organization consisting of the Army and Navy that prepares youth for the future – "The Leader. The genesis of the NCC goes back to the First World War, when the British established the University Corps as their second line of defence. NSS is a noble experiment in academic extension. It inculcates the spirit of voluntary work among students and teachers through sustained community interaction. It brings our academic institutions closer to the society. It is a link between the campus and community, the college and village, knowledge and action. The overall aim of NSS is Personality Development of students through community service. It gives an extension dimension to Higher Education system and orients the student youth to community service. We have 1 CG NavalUnit NCC Raipur and 27 CG BN NCC RAIPUR as part of NCC, one unit of NSS and RCS. They also take part in various state and national level competitions and have won many awards in the recent years at state and national level. Auropath Global Awards was given by chief minister to the college for social and community services and Principal Dr.Shobha Gawri was also awarded the outstanding principal in the year 2019. 1 CG NavalUnit NCC Raipur cadet female showed excellent performance both at state and national level. ANO Sub.Lt.Dr.Poonam singh also received award from government for best ANO.Students won awards in various competitions like firing ,ship making ,boat pulling ,sports etc . Riya Tiwari won best cadet which was awarded by education minister of state .CATC camp. Various competition in which awards like best performer, best cadet etc also won by students. Cadet Vidhya Sinha won the best cadet and best firer awards.All these awards show the hard work of students from both NCC , Naval NCC and RCS.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 64

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	10	13	22	05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

<p>3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:</p> <p>Response: 6</p>	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

- The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Seth Phoolchand Agrawal College is spread over 5.1 Acre of land. It has a built up area of 6340.862 which includes the hostel, canteen, guest house . The college is surrounded by greenery and has ample plantations of environmentally relevant plants that generate oxygen and reduce carbon dioxide. To name some shrubs herbs and trees like snake plant , alovera, teak, eucleptus, neem etc.

Class rooms/ Smart Class rooms: There are 30 class rooms, which are well-lit and provided with the optimum furniture required for the student and faculty 4 number of classrooms are provided with the infrastructure (LCD projectors and Wi-fi) that is required to conduct classes online as well as in hybrid mode.

Laboratories: The college has 15 laboratories they are spacious and provided with ample light and ventilation. The laboratories are facilitated with the required equipment, materials, chemicals, consumables and non-consumables etc., that are required to perform the experiments prescribed in the syllabus.

ICT tools/ ICT Centre: The Centre is equipped with 120 computers that cater to the practical needs of the students, they also render support in terms of digital tools required for the teaching purpose.

Auditorium: The College has a separate sound proof, air condition Auditorium that is fitted with a projector and computer required for presentations and microphone and sound system for events, workshops etc., The Auditorium can accommodate around 250 people.

Library: The library is located in a silent zone on the second floor of the college building. It is fitted with seating for students, storage and cabinets for storage and display for books, magazines, Journals etc. The Library is enable with an LMS system to facilitate digitalization of certain library procedures.

Sports ground/facilities: The college campus itself has sports ground for basket ball, ball badminton, and archery. The ground floor has an open air badminton court. A sports room is provided for all the other table top games including table tennis, chess, carom etc. The College has acquired permission to use the mini stadium of municipality. Sport and outdoor games of the college are organized at the mini-stadium of Gobra, Nawapara municipality located 500 meters away from the college building.

N.S.S, N.C.C (Army), N.C.C (Navy): All required equipments are available for their complete training.

Yoga- We have well trained staff for yoga time to time free yoga classes are arranged for student and staff . International Yoga Day is celebrated on campus every year. The Sports Officer and NCC team takes care of the same. Before the celebrations the yoga teacher trains students and staff

Girls Common Room: Girls are provided with a separate enclosure on the 1st floor, adjacent to the rest rooms in order to attend to their personal needs.

Gymnasium: A separate room is provided for use as a mini-gymnasium which is equipped with the required machines and instruments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 15.92

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	8.12773	18.54833	11.77920

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library is housed on the 2nd floor of the building and covers an area of 29 X 80 Sq. ft. The Library has a reading hall that can seat 100 students at a time. The reading rooms are peaceful and provided with ambient light and ventilation. Students also have access to the digital library through computer systems that are provided with internet facility. Separate enclosures are maintained where textbooks, reference books, competitive examination books, scientific journals, magazines and newspapers etc., are organized. The college Library is partially automated. It is supported by the library management

software(Library Manager) . Automation covers acquisitions (ordering, receiving and invoicing), and circulation (lending and receiving. The library is well disciplined and managed by the librarian and his team.

Digital library has access to a bandwidth of 200 Mbps. Students have access to 4 computer systems. The library is subscribed with N-LIST (National Library and Information Services Infrastructure for Scholarly Content) which enables the users to access more than 5000 e-journals and 200000 e-books, e-shodhsindhu through Inlibnet's N-List membership which assigns a login username and password. Faculty and Students can also access the online depository of Indian theses namely Shodhganga through the Inlibnet. Faculty members are provided access to online books. Subscription to specified journals can be requested for as well. The library has a Xerox facility which enabled students and faculty to make copies of the required articles, reference book etc. The library has about 18358 books related to Life Science, Technology, Social Sciences, Computer Sciences, Commerce and Management Arts and Humanities , Education and many more. The library has a footfall of around 15 teachers and 180 students per day.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The college updates and maintains all its IT resources and facilities regularly

1. All IT related equipment and support systems like computers, projectors, monitors, printers, webcams, power adaptors, batteries, UPS, RAM, Motherboards, microphones, speakers etc., as required are maintained/repaired or purchased.
2. Software and apps such as Linux, android apps, website dynamics CMS and domain have been purchased and updated on a timely basis.
3. An Yearly update of Quick heal antivirus is done.
4. A major part of the campus has be Wi-Fi enabled
5. The library is facilitated by internet through the LAN
6. The BSNL broad band with 200 Mbps bandwidth supporting the Wi-Fi enabled campus is upgraded and maintained regularly.
7. License for zoom had been purchased for conducting classes and hosting webinars during the pandemic. It is renewed as required.
8. The college official website and social media sites are updated periodically.
9. The College has 120 Desktops and 05 Laptops for College Staff and Students
10. There are 5 LDC/Projectors that are provided to the respective departments and are regularly maintained/serviced as required by the ICT centre.

A full time hardware technician is appointed for the maintenance of computer labs. Timely up gradation and renewal of software, license, purchase and repair of required hardware, Wi-fi maintenance, upgrade of bandwidth etc are done periodically.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 17.71

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 100

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 62.58

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
22.81550	17.43455	42.94043	26.76227	41.20563

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 85.26

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1497	1433	1528	1535	1132

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 7.26

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	225	147	52	183

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 36.31

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
163	135	129	137	131

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
655	420	334	294	211

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 51.85

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	25	04	01	06

5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
37	31	16	09	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 57

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	00	32	15	04

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 15.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	12	16	15	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni contribution

Alumni are an effective role model for students. They generate invaluable word-of-mouth among their social and professional circle. By engaging alumni, an institution can continue to benefit from their skills and experience. Students can easily accept them as guide and inspiration in time management, financial management, self-discipline and character development or career planning. In this way, alumni can help

build trust, improve motivation and develop the right culture that the institution wants to convey to its students.

The college has a registered alumni association. There is a proactive alumni committee which has been working towards building a strong alumni base which contributes significantly to the development of the institution. Our alumni have maintained a strong connect with our current students.

College Alumni Meet:

The College has been organizing its alumni meet regularly. The last such meet was to commemorate the 25th year of the foundation of the College. In order to make the event memorable during its Silver Jubilee Year., The Alumni Committee decided to organize a host of events including inviting past employees, teachers and old students. Some alumni members narrated their experiences and journey.

Departmental Alumni Meet:

Departments have their own initiatives to build stronger bonds between their alumni and current students. They meet time to time and also are connected by whatsapp group. They together with staff members work for the welfare of the college.

Providing Expertise:

The alumni help utilize the study programs at the institute by providing their expertise in their field. Alumni collaborate as guest speaker, advisors, subject experts, and collaborative partners on projects with the institute. Senior alumni of NCC and NSS render their invaluable to new trainees. It enhances his alma mater development. It gives institute the opportunity to improve by applying principles that have been analyzed and tested by the experts.

Financial Aid:

Alumni have been actively involved in fund raising activities. Those who are financially stable sponsor under privileged students by paying their college fees on student's behalf. Not just for the students, alumni have been supporting the institute in order to lowering its financial burden by donating useful equipments like water cooler, Almira etc.

Social awareness:

Alumni have been actively involved to build a green and clean environment around the college campus by promoting tree plantation and green awareness. The alumni has also taken this step beyond the college

campus as they have run tree plantation program in a state run school, in *Pipraud* which stood as a positive gesture from alumni association.

Career guidance:

Competition for entry into the workforce is becoming more intense especially post pandemic as there are more graduates than the number of job openings. During the final year of studies, students should seriously consider their career planning. This is the perfect time to guide students about the available career opportunities and to provide them with enough information.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The leadership, governing and statutory bodies of the college has constituted a well-defined vision and mission, which serves as a framework, to determine goals and accomplish outcomes at different levels. The Principal is the head of the College, works in close consultation with the Governing Bodies that design and implements policies and practices to ensure it is streamlined with the accomplishment of the defined vision which is to provide quality education, enhance human values, professionalism and scientific loom to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female and underprivileged students. The vision and mission of the college is not static and is continuously evolving to meet the dynamic demands of students and their society.

The day to day administration of the college is done by the Principal. Authority is delegated in a horizontal manner by the Principal to the HODs, Class teachers and other representatives. The NAAC initiated, IQAC, is a central structure which works with all departments to ensure that quality is the priority in the education system of the college. All departments have relative autonomy in managing their academic activities in accordance with the University norms. The HOD informs the Principal about their events, activities and academic progress on a regular basis. The IQAC under the authority of the Principal convenes meetings with HODs to discuss quality and assessment related matters. Besides the IQAC there exists various Staff and Student Council Committees and statutory bodies that ensure that the academic, co-curricular, extra-curricular, cultural environment is maintained to ensure attainment of the prescribed objectives and holistic development of the student with assured quality. Student opinions and suggestions are of priority to the governance, and are voiced by the Institutes Student Council. Timely feedbacks from various committees are taken along with academic feedback from stake holders, these are analyzed, suggestions incorporated and considered for implementation in the next cycles.

To translate the vision into reality, the institution:

1. Embraces in its fold students from all sections and categories especially addressing to the needs of the students and provide quality higher education.
2. Provides ample scope for multifaceted development of local youths.
3. Exposes the students especially the under-privileged ones to variety of activities, academic and extra-academic, aiming at their overall development.
4. Inculcates humanistic and social values in the students to motivate them towards community services.
5. Inspires the young minds to develop the habits of critical thinking to achieve creative excellence,
6. Promotes quality research among the teachers and students; sensitize the students on issues relating to ecology, environment, human rights and gender equality.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The college is affiliated to Pt. RavishankarShukla University and is governed by its ordinances and service rules. The institutional hierarchical chart is provided which is headed by the chairman Shri Manmohan Agrawal. The governing body consists of 11 members. The Principal is a special invitee at the Governing Body meetings. . The administration of the college is done by the Principal. Authority is delegated in a horizontal manner by the Principal to the HODs and other representatives. All departments have relative autonomy in managing their academic activities in accordance with the University norms. A number of committees that have been established to co-ordinate the various aspects The principal interacts with the heads of department, course coordinators and individual faculty in their capacity as heads of committees when required. The quality policy of the college is mentioned in the vision and mission statement and is embodied in every plan and activity undertaken by the institution. The important endeavors include the establishment of the IQAC and MoU with nearby Government Colleges to facilitate resource sharing and research.

The Principal is an interface between the Governing Body, monitoring authority and the faculty, the executing bond to facilitate the implementation of the quality policy by providing the required financial, technical, logistics and human resource on regular basis. The Principal works in tandem with Governing Body by regular working committee meetings , to design and implement policies and plans, to discuss administrative and academic matters to ensure effective administration and academic development that reflect the institution's goals..

Teaching learning and academic progress: IQAC discusses implements and reviews all aspects of the education process in the college . Academic calendars, time tables, scheduled examinations and activities, Teaching diaries, student progress, academic feedback, course completion are reviewed by the IQAC . There is allocation of fund for Research and development in the annual budget . Faculties are encouraged to publish research papers in the journals of repute. Leave is granted and points are allocated in yearly self appraisal form which is converted into monetary benefits. As an institutional policy the library encourages procurement of a larger number of titles rather than a large number of volumes of a title as per the recommendations of the Faculty. ICT and instrumentation support is rendered as required for staff and students. The teaching learning is strongly supported by the departmental committees, HoD's, Library, ICT department and Student council.

Administration: Regular appointment of staff is done by HR as per the university norms. Admission is supported by the admission committee, as per the norm of the University. The Principal is assisted by the office with its general administration.

The institution's perspective plan for development may be considered as a dynamic and rolling that continuously evolves according to the academic and administrative requirements of the institution and services it provides. Strategic planning is done at the macro and the micro level by the Governing bodies and committees. These plans address needs for academic progression in the areas of infrastructure, extracurricular activities, academics, research, and placements.

File Description	Document
Upload Additional information	View Document

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The leadership, management and governing bodies work towards setting up potent welfare measures to ensure the well-being of the teaching and non-teaching staff members who are the foundation of the College.

The following facilities are the welfare measure that can be availed by all staff members:

1. Employs are benefitted by EPF and ESIC schemes.
2. Temporary advances are given to teaching /non-teaching staff on request against their salaries
3. At the time of emergency faculty members are allowed to bring their wards to college, a separate room has been provided where they can keep and care for their ward, it is make shift arrangement for amini day care center.
4. They are given study leave for higher studies
5. Staff members are provided with financial assistance for Refresher courses, workshops, paper presentations, Faculty Development programs etc., as an encouragement for personal up-liftment..
6. During the pandemic, the deceased staff's spouses were provided with employment in the college.
7. The college also provides seed money to support research projects of the teaching staff.

8. On duty leave is provided to teaching staff for presenting papers, attending conferences/seminars, FDP etc.,

Faculty Performance appraisal

A precise system of Performance Appraisal for teaching and nonteaching staff has been put in place. Faculties submit their Annual Self Performance Report every year at the time of appraisal which are issued by the designated authority. Generally, after the declaration of university results and completion of admissions.

Performance appraisal of the teaching staff is inclusive of the following:

1. Self-assessment forms are issued at the IQAC office at the time of appraisal. The self-assessment form is filled by faculty members and submitted with supporting proofs.
2. Teaching Assessment Questionnaires completed by students are collected for each faculty and analyzed.
3. Teacher Assessment Questionnaire results are discussed with the faculty members.
4. Feedback is taken from heads of departments.
5. Feedback provided by students at the student council meetings is also considered.
6. The Self-appraisal forms of the teaching faculty along with feedback on performance and development are screened and evaluated by the designated authority and an appropriate decision is taken on the basis of such evaluation.
7. The Appraisal reports are directly discussed with IQAC coordinator and converted into points.
8. The Points earned are converted to monetary benefits which have led to tremendous motivation among the faculty members.

Since the college started there have been only a few resignations, for reasons like, government job or marriage to far of places. Staff Joined at the inception of college are still working with us is proof to support the efficient and satisfactory welfare and appraisal provided by the College.

The self-appraisal forms of non-teaching staff is based on their punctuality, sincerity and devotion towards college responsibilities deployed to them.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 15.22

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	01	21	04	12

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**Response: 28.57****6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	25	27	07	15

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	01	02	01

File Description	Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- The use of financial resources is under the constant supervision of the Principal and Management. The accountant keeps the Principal apprised of all financial matters on daily basis.
- The institution is run by an educational society with a primary aim of providing education to all. As this is a private unaided college, the only source of revenue is the fees from students.
- Deficiencies are taken care of by the management.
- Before the start of every financial year requirements of instruments, chemicals, furniture, books etc. are collected from all the departments and procured.
- Just after the completion of admission process annual budget with various heads is prepared in consent with the Accountant, Principal, and Chairman of the college.
- Funds to be allotted for the different heads go through the exercise as per requirement. All the necessary purchase is completed before the commencement of classes of that academic session.
- Funds were received from CG COST for the, celebration of mathematics day, in three years and one grant from CGCOST for Celebration of Hindi day from Chhattisgarh Raj BhashaAayog.
- The institute runs on no profit no loss basis therefore, the need of corpus fund is met by allocating two percent of the total fees collected for the same (which comes around to 2.5 lakhs).
- We receive small funds from Red cross society to organize several health care related awareness competitions like Aids awareness, blood donation etc.
- The college also raises funds for supporting those underprivileged students who are unable to receive scholarship from any source under **SetuSahayataKosh** scheme which was started in 2021. Under this scheme those students are also helped who have lost their parents or the earning member of the family due to covid pandemic. To avail this, needy student have to apply for the help by filling the prescribed form attaching the required documents. A committee previews the forms and decide to ensure funds are utilized to the maximum extent possible.
- Efforts made by the institution in securing additional funding. The college has applied to state government for a salary grant.
- An annual statutory audit is conducted by external auditors appointed by the college.

File Description	Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC strives to achieve excellence in academics and administration and progress in student development. It works in close association with the Principal, Departments and the various committee members to revise and upgrade processes, pedagogy and assessment methods for academic development

and progress. The IQAC reviews the data from various sectors of the institution, its stakeholders and lays down parameters for quality improvement, by continuous monitoring to achieve the required benchmark.

1. IQAC meetings are convened from time to time
2. Prior to the start of the session IQAC reviews that academic calendar and time tables of all the departments.
3. Student progression and attendance is monitored through the teacher's diary.
4. Result analysis is reviewed, IQAC recommends extra classes for the slow learners if required
5. Syllabus completion is reviewed from time to time during the session and also at the end of the session
6. Documented Teaching feedback is reviewed and faculty counseling is provided when required.
7. Feedback of Stake holders is collected and reviewed, areas requiring improvement are identified and possible solutions are recommended.
8. Suggestions given in earlier meetings are reviewed and decisions for further action are taken.
9. Under the guidance of the IQAC the college has designed its own code of conduct.
10. Prior decisions related to academics and administration and their outcomes are reviewed.
11. Best practices followed by other institutions are looked into if applicable.
12. FDP, Students development Programs, seminars, personality development sessions and workshops are organized to enhance and support the quality of education.
13. Faculty research projects are encouraged, seed money is provided for faculty research projects.
14. The IQAC organizes awareness programmes, motivational talks, Alumni meets job fair, carrier counseling etc.

File Description	Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

The college strives to ensure a safe place for girls and has undertaken several initiatives to promote gender equity, gender sensitization and empowerment of women

Adoption of a village: The College has adopted a village named Patewa with an aim to encourage and provide higher education for girls. The college organizes skill development course like stitching and computer education for the inhabitants of the village and provides free education to the girls to complete their higher secondary education through open school system and further free education is provided to them who wish to pursue higher studies in the college.

Workshops on Gender Sensitization: In an effort to promote gender equity and sensitization the college conducts seminars, debates, group discussions for both boys and girls on a single platform, awareness programme and workshops on women's empowerment and gender sensitivity, cyber crime and self-defense., Traditional and modern thoughts on gender equality in Indian society, to educate the girls about their rights as per the law, also to sensitize them against the discriminations and injustice subjected to girls by the society. Free Marshal Art Programs are organized for girls to teach basic self-defense tactics. For personal hygiene awareness, female, gynecologists are often invited to interact with students. Extra care is taken to include representation of women in all important Committees of the College as per rules and regulations of the Statutory Authorities. The department of education organizes awareness drives, such as 'BetiBachaoBetiPadao' and celebrate daughters day.

Female staff welfare: The institute provides space to the needed faculty members for day care of their wards. Post natal mothers are allowed to leave the campus as per their requirements.

CCTV coverage: The campus is under CCTV vigilance to ensure the safety of students especially of girl students.

Celebration of commemorative days: The College takes pride in celebration of commemorative days and festivals to promote culture and integrity. Commemorative days like Independence day, Republic day, National Science day, World environment day, International AIDS awareness day, international yoga day. The NSS and NCC proactive groups of the college take pride in celebration national days that are of patriotic relevance such as Gandhi Jayanthi, Kargil-Vijaydiwas, YuvaDiwas, Hindi Diwas etc. State and National festivals are celebrated such as garba is for staff and students is organized for the Navratari, on campus festivities for Ganesh Chaturthi, VishwakarmaJayanthi, Diwali, BasanthPanchami, are celebrated which include competitions of folk dance, traditional rangoli making to name a few.

Gender audit: The college had conducted a gender audit in the past four years the data of which are attached as annexure.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institute is making deliberate efforts to create a welcoming environment for all the stakeholders. Initiatives are being taken to advance improved education, economic opportunity for the poor, and establishing a sense of community. College organizes extension activities for students as a part of Education Social Responsibility. The extension activities are targeted towards enabling a holistic environment for student development. Many students come from the neighboring villages not only belong to socially disadvantaged communities but also to economically poor background and mainly depend on the scholarship. Students who come from economically weaker families and are not able to get scholarship or any other source are supported with fee concession under **Setu Sahyata Kosh** scheme. The college

organizes several extension activities to promote the Institute's neighboring communities so that students are responsive to community needs. Our students actively participate in community activities, which lead to overall growth. The college effectively operates the National Service scheme, the National Cadets Corps, and the Red Ribbon Club.

Every year during a 7-day residential camp in a nearby villages, NSS volunteer are trained to address social issues such as cleanliness, tree planting, water conservation by building bandaras, road construction, shramdaan, social interactions, group discussions, and superstitions, environmental awareness, women's empowerment, national integrity, HIV awareness, blood donation camps, health screening camps, veterinary medicine, etc.

College NCC units are grouped into 27 CG BN NCC RAIPUR and CG Navel Unit NCC units. It aims to develop qualities such as courage, patriotism, discipline, character building and self-service. Red ribbon club organizes awareness specifically for HIV. All the units conducted awareness program during covid-19 for prevention and control of disease. Mask distribution and vaccinations were arranged at the college for locals. NSS students actively participated to educate and create awareness to take preventive measure. The college staff donated one day salary for covid relief fund in **Chief minister covid relief fund**.

Various programs are conducted on mathematics day, Hindi divas, independence day, republic day, NCC day, Teachers day, AIDS day, world environment day, etc. Religious festivals like Navratri, Diwali, Saraswathi puja are also celebrated. College takes active participation in **rajmumbhela** which is organized every year during February -March. Our NCC and NSS students actively help government for maintaining law and order during the mela hours. Cultural activities like teachers day celebration, welcome party, farewell party etc are also organized by students. Every year college celebrates annual day "Anugung" which provides a platform for students to showcase their talents.

Personality development lectures, English language classes and career counseling for students are also organized time to time for all round development of students. Several faculty development programs are organized for up gradation of faculties.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title of the practice: Education for All

Goal: Promotion of higher education: The College strives towards promoting and achieving academic excellence with quality education especially to underprivileged groups.

The context: Higher education plays a key role in development of the society. Higher levels of education are correlated with higher levels of civic participation. Educated people have higher incomes, have better opportunities, and tend to be healthier. Societies with high rates of education are benefitted well with lower crime, better overall health, and civic involvement. The college's vision is to provide quality education, professionalism and scientific loom to all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female and underprivileged students

The Practice

Efforts have been made to widen access to higher education to the rural community student, disadvantaged community, women, minority community and economically weaker sections. It helps to create equality and access to higher education.

1. **Adoption of a village:** Efforts have been done to widen access to higher education to a wide range of rural community students from disadvantaged community, women, minority community and economically weaker sections of the society for which we have adapted a nearby village Patewa.

1. **Establishment of the Setu Sahayta Kosh:-** In a continuous effort to support the education of the underprivileged the college initiated the formation of Setu Sahayta Kosh where we the members, the management along with philanthropic people provide financial assistance to promote higher education for who are unable to receive any financial help. We have supported students who were unable to pay fees due to demise of earning member due to covid.

1.

2. **Fee waiver and Scholarships:** Students securing 80% in 12th class is exempted from any tuition-fee. Those between 70% - 80% are exempted of 30% in tuition-fees. The exemption continues if he/she maintains at least first division. 50% concession is given if two students of same family are admitted. Scholarship cell is setup which monitors the available government scholarship, informs the students and takes care of the official processes.

1. **Nirdhan Chatra Kalyan Yojna :** This Yojna has been set up for those aspiring students who are below the poverty level. An entrance exam is conducted and based on merit free education is provided to the qualifying students.

2. A wide range of subjects are run by the college so that students can choose subjects of their choice.

3. Scholarship cell regularly monitors the available government scholarships schemes inform the students and help with the official processes.

4. Girls hostel: A hostel for 100 inmates is provided for girls within the premises.

Evidence of Success:

1. Analysis: The Component share of SC, ST, OBC Students is nearly 80 percent or above during

the last three years and the enrollment of students shows an increasing trend.

2. Female Enrolment Trend:

Analysis: The enrolment of female students shows almost a steady trend. It is upward during the last two years. A slight decline is observed in 20-21 due to a government girls college within an area of 500 meters.

1. Scholarships (Post Metric):

Analysis the number of students benefitted by the government schemes shows an increasing trend, although the amount sanctioned has decreased due to govt. policies. Other scholarships availed by the students are Minority, central Inspire, Bidishramik, NawNihal etc. which are individually applied for by the students.

Problems Encountered and Resources Required:

Students with lower marks are admitted in order to fill up seats. As a result, undesirable poor results are observed sometimes. Due to low fees structure and no other source of financial support from we suffer financial burden as a consequence are unable to retain good teachers.

Best practice two

2. Inculcate human values and prepare students for future endeavors

Goal: To inculcate human values, all round development and prepare them to become responsible self-reliable citizens. To build a healthy institutional work culture, promote discipline and lifelong learning.

The Context: The best investment we can make into creating a healthy and wholesome society is enriching citizens and refining public taste. The antidote to this widely lamented state of affairs is the cultivation or propagation of higher interests and tastes. Education can be a remedial intervention in this process. Learning is not only for a livelihood. It is also for life. Such learning cannot end before life does. This initiative seeks to popularize lifelong learning.

The Practice: This is being practiced since the inception. This practice took pace since the last four years. Apart from these workshops and lectures our NCC, NSS and RCS students indulge in activities for the upliftment of the society such as

1. Blood donation camp with Red Cross society
2. Free health checkups Free dental check-up
3. Village adoptions where our B.Ed. students and an NGO are giving services to teach deprived girls
4. Motivational Lectures, personality development and workshops are organized.

Evidence of success

1. College was awarded the best college in social and community services by Chief Minister under the regime of Auropath global awards
2. The College runs in peace and harmony.
3. Successful Student elections.

4. The college has a good reputation in the society.
5. Collection and distribution of old clothes and blankets in the slums.
6. Worked as corona warriors (these were those students who recovered from corona infection and rendered help as assistants)
7. During the annual exam these corona warriors collected answer copies from door-steps and submitted in the college.
8. Our Associations

- **Agrawal Navjagran Mahila Mandal** Collaborates us in all the work done for the adopted village.
- **Helping Hands** an association of our college students and youngsters of the town work for social upliftment.
- **Aryan Group** comprising our college students work for wellness of economically weaker sections.
- **Shri Raj Educational center** sponsors them for education of tribes children
- **NGO ARPAN** helps us in skill development classes for villages, providing us with computers and sewing machines.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Seth Phoolchand Agrawa ISmriti Mahavidhyalaya was established by the Chitrotpala ShikshanS amiti primarily; to cater the educational needs of all sections of students including scheduled tribes, scheduled castes, other backward communities and religious minorities with special focus to female and underprivileged students and develop their personality to become a responsible citizen. This college was established near the historical and holy city Rajim at Nawapara which is famous for "confluence" of three rivers (Mahanadi, Paire, and Sondour River) in 1994 by generous alms of Shri Sawar Agrawal Ji and Smt. Kusum Agrawalji, Shri Manmohan Agrawal Ji., and selfless donation by the citizens of Nawapara. in 1994. The location of college is on national highway which makes it suitable for students and staff from all directions to reach conveniently. The degree college began on July, 1994 with the formal permission from the Government of undivided Madhya Pradesh, Pt. Ravishankar Shukla University. The college was envisioned as an institution that would inculcate strong human values along with modern knowledge, so as to fulfill our motto. Over the last three decades, our college has grown in terms of number of courses and faculties, students.. A large proportion of our students are first generation learners in the arena of higher education. The college runs under no profit no loss basis and hence we are exempted from paying income tax We strive tirelessly to upgrade skills and knowledge, impart values and guide our students to take their

place as responsible citizens of India. The official and unofficial feedback we receive from students, alumni, parents, educationists, IQAC, Local Managing Committee and industry experts helps us in our move towards achieving excellence. We do our best to provide holistic education to our students and in doing so we aim to achieve a commitment to a better India for all of us.

The college offers UG and PG courses in Science, Arts, Commerce and computer streams. Apart from conventional undergraduate courses like plain B.A., B.Sc., and B.Com. and looking into the needs of the society the college runs specified courses too like B.Sc. Biotechnology, B.Sc. Computer Science, B.Sc. IT, PGDCA, DCA. The College is the largest college of this rural area offering PG programs in eight subjects namely M.Sc. Biotechnology, Computer Science, M.Sc. Chemistry M.Com. MA/M.Sc. Geography, M.A. Hindi, M.A. Sociology and Political Science. The college runs a separate department of education offering B.Ed. program. Total strength of college is approximately 1700 regular students. It is a large examining centre of this region too, hosting 2000 private students at the time of university exams. It is a centre for other exams conducted by CGVYAPM and other government agencies. At present there are one hundred and five teaching and non teaching staff. The college also houses study centre of Pt. Sunder Lal Sharma (open) University, Chhattisgarh which offers several PG, UG, and diploma courses in distance mode. The college is located in rural area and most of the students belong to SC, ST and OBC class. We have well qualified staff for all the subjects. Out of 65 teaching staff 32 are PhD/Net/SET qualified. Nine are perusing for PhD and will be awarded by end of 2023. It holds good position in the field of academics as well as sports. Our students make position in university merit list and also represent university in national level sports.. The college has increased the support system for teaching-learning in terms of providing ICT friendly campus. LCD projectors are provided to departments as and when required. Larger class rooms are equipped with sound system. Internet facility is provided to students and staff. Students and staff are benefitted by e-Library. To promote R & D activities and up gradation of faculties specific fund is allocated in the annual budget which has helped our faculty members to participate in national and international conferences. A student magazine 'PRAYAS' is published to encourage students creativity. Social Responsibility, our students interact with the socially under-privileged and are thus sensitized to the world beyond the safe walls. Our NSS camps are very much appreciated by the villagers and are on demand. Our NSS team has received state level award for their outstanding social work. Recently we have adopted a village where our staff members are trying to help underprivileged girls for completing their school education. With the help of short drama and dance programs we try to educate them for social responsibilities like cleanliness, saving of girl child, women education. We have Youth Red Cross society and NCC (both army and girls naval wing) we are privileged to have naval unit exclusively for girls in whole state. Every year our NCC students are selected to join army. Student support forms an integral part of our college's commitment. Since a sizable number of our students are first generation learners at the degree level, we provide additional support in terms of financial assistance, counseling and mentoring. On an average 70 per cent of our students receive financial assistance from government agencies. Freshships are provided by college for economically weaker students and meritorious students. The management is proactive and also provides additional assistance in the form of BROTHER SISTER CONESSTION/SETU SAHAYTA KOSH and NIRDHAN CHATRA KALAYAN YOGNA to help underprivileged students.

The college has been recognized by Auropath global awards in 2019 for best in social and community services. We were honored by the Chief Minister for the same. Looking to needs of society we have come up with two special certified add on courses namely financial literacy and computer literacy to prepare students for future endeavors. Our dedicated faculties work hard to guide students to achieve their goals by giving special coaching for competitive exams like NET, SET, TET pre B.Ed.etc. These coaching have helped students to a greater extent,

The college runs in peace and harmony making students feel good and satisfied.

In past five years no incidence of ragging, eve-teasing, theft, and sexual harassment recorded. This makes our college a safe and magnificent place for education

5. CONCLUSION

Additional Information :

With reference to the recommendations given in our NAAC report we would like to submit that we have tried to incorporate them and work on them to improve the standards of our college. Most of them have been done except two. They are

1. To adapt CBCS model to all courses which was not possible as this is the policy matter of the affiliating university and unless it is started by university we cannot adapt it.
2. Running college in two shifts have its own advantage in two sense one it solves the problem of class rooms, secondly it has improved the attendance of students, as most of students opting commerce and PGDCA are part time workers and conducting classes in morning helps them to continue with both.

Further,

We would like to submit that we have been trying for extramural funding by applying to DST FIST, CGCOST, Chhattisgarh medicinal plant board for funding of projects, but due to government policies and shortage of grants we could not make it. Therefore, now we have taken 80 G certificate from income tax department and approaching NGOs and Industries to generate funds against their CSR activities.

Regarding placements we found that our students are not interested to move out of town for jobs. Some placed did not join. This made negative impression on our part. Therefore, now we have started motivating them for self employment and helping to identify their skills and move ahead

Concluding Remarks :

While filling SSR we came to conclusion that every Higher education institute should go for NAAC, if not possible at least they should fill SSR. This will help them to identify their strengths and weakness. This will also help them to identify the opportunities for betterment of the institute.